

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	Present: Mike Smith (vice-chair), David Shirres, (Treasurer), Douglas Robertson,(Secretary), Ronnie Reis, Lynne Nelson, Stuart Rennie (associate member) and Allister Mackie (associate member).	Noted
1.0	Chairman's Introduction: Mike Smith opened the meeting and welcomed the attendees.	Noted
	Apologies: Andy Eaglesfield	Noted
2.0	Adoption of Minutes from previous Meeting 09.02.21 – approved (SHR proposed, AM seconded)	Noted
3.0	Matters Arising :	
3.1	Booking secretary position MS to action.	MS
4.0	Treasurers ReportReport from David, situation satisfactory, we have circa £47k afterbooking system costs, so could last another "dead year" with £20k to£25k left.	noted
5.0	Group Reports	
	 Lynne reported that good progress has been made. 3 Zoom meetings for members have been arranged (1st led by Andy on Thursday 11th March, has 9 registered, the 2nd on Saturday following has 3, the 3rd on the next Tuesday has 7), it was agreed to cancel the Saturday Zoom call due to low numbers. Boat certificates – no requirement to take St Mag out of water till October. The surveyor will inspect both St Mag and St Michael, and we await date when restrictions ease. RR is preparing boats. RR will also book the dry dock for October for both boats. BMLs – RR chasing those needing ML5s. We will need to arrange more BMLs. It is noted that Raymond Lamb does not intend to renew his BML. Victoria's screen – Perspex screen now in MGC. Chalet mods – agreed that the location is suitable for "basin bouncers", will need a screen to be provided. Android phones, now procured. DS to transfer SIM cards. 	RR AM DS DS MS
5.2	New Booking system Good progress, now received second invoice. On schedule for completion end of May. DS to submit interim report to Museums Scotland in 4 days time.	DS



Minutes of LUCS Management Committee Meeting held by Zoom on Tuesday 9th March 2021 (Revision 02 Dated 21st April 2021)

6.0	Boat Management :	
6.1	Victoria	
	Only needs cosmetics to be ready for service. Now planning desk	
	sanding.	
6.2	Leamington	
	Work in progress with IW. Needs new ignition and master switches. Toilet	
	is to be refitted and finished. Mechanically ok.	
	St Mag	
6.3	Bow deck painted. Now cleaning inside. Engine compartment to be	
	painted.	
6.4	St Michael	
	Nothing major needed, just a tidy up. Heating system is working ok.	
	Slateford	
	Pumped out, Needs de-rusted and painted. In poor condition.	
6.5		
	Electric Dinghies	
	Need numbers repainted and batteries charged.	
7.0	Fun Day	
	Wait till next month to decide if this is viable.	
8.0		DD
	Needs a clean. Has not been heated. RR to check.	RR
	Tearoom	
9.0	• Xmas stuff is now packed away.	
	• Ready for a good clean, once the window has been fixed.	
	• Ceiling to be painted.	AM
	Microsoft 365 for Anne, AM to ask MV to set up	Alvi
	Premises	
	Break in	
	• Scene of crime police have investigated. Site security – webcam	
	was good, cctv coverage good, time was out of sync which was	
	confusing. MV has been asked to adjust. Some internal fittings	
	have been damaged.	
10.0	Yard lighting update AM :	
		AM
	• Now fixed. Will need some adjustment of sensors.	
	AE to investigate options etc for power and water point installation	
	 Requirement for the power tower – cabling and sockets £100. 2 * 	
	16 amps plus rcd sockets. Approved.	AM
	To amps plus red sockets. Approved.	
	New phone process and connection to tea room, only needs done before	AM
	we reopen.	
	• AM to run cable to tearoom. c/f to AM availability	
11.0	IT Matters.	DSR
	• We will get 2 refurbished laptops from SC (in June or July). One	
	will be for the membership secretary.	
	 The old laptop that JA has will be upgraded now to support AE. 	



	 find it and ask MV to see if they can be upgraded. MV progressing university project. May be relevant to us. DSR to forward on info. We need to assess security for high value items such as 3 ipads, 2 printers, 3 card readers. To be assessed once we are out of 	
12.0	lockdown. Scottish Canals	
12.0	Scottish Canals External Relations	
13.0	Scottish wfA – no meeting recently. Will be one tomorrow. Nothing major anticipated. Breach work nearly finished.	
14.0	 Member Engagement Zoom talks Chris O'connell, heritage officer of SC has offered to do a talk on 30th March, DS has confirmed with CO. DS to request an image for publicity. Basin Banter 	DS
	• One issued recently.	
15.0	Visitations / Meetings. None	
16.0	 Marketing Audio guide : application for funding to be submitted by the end of the week. SHR showed his presentation on this which was very well received. Distribution of remaining copies of annual report. No further action required. 	SHR
17.0	Booking Secretaries Report Early booking of a charter has now been received.	
18.0	H&S Group Report Certification of life belts in progress.	
19.0	Matters (Not addressed by Above)	
20.0	Correspondence Received	
21.0	Any other Business	
22.0	Date of next meeting 13 th April @ 7:30 (second Tuesday of the month)	