



**Minutes of LUCS Management Committee Meeting held by Zoom  
on Tuesday 9th March 2021  
(Revision 02 Dated 21<sup>st</sup> April 2021)**

## GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	<b>Present:</b> Mike Smith (vice-chair), David Shirres, (Treasurer), Douglas Robertson,(Secretary), Ronnie Reis, Lynne Nelson, Stuart Rennie (associate member) and Allister Mackie (associate member).	Noted
1.0	<b>Chairman's Introduction:</b> Mike Smith opened the meeting and welcomed the attendees.	Noted
	<b>Apologies:</b> Andy Eaglesfield	Noted
2.0	<b>Adoption of Minutes from previous Meeting</b> 09.02.21 – approved (SHR proposed, AM seconded)	Noted
3.0	<b>Matters Arising :</b>	
3.1	<b>Booking secretary position</b> MS to action.	MS
4.0	<b>Treasurers Report</b> Report from David, situation satisfactory, we have circa £47k after booking system costs, so could last another “dead year” with £20k to £25k left.	noted
5.0	<b>Group Reports</b>	
	<p><b>COVID Management Group</b></p> <ul style="list-style-type: none"> <li>• Lynne reported that good progress has been made. 3 Zoom meetings for members have been arranged (1<sup>st</sup> led by Andy on Thursday 11<sup>th</sup> March, has 9 registered, the 2<sup>nd</sup> on Saturday following has 3, the 3<sup>rd</sup> on the next Tuesday has 7), it was agreed to cancel the Saturday Zoom call due to low numbers.</li> <li>• Boat certificates – no requirement to take St Mag out of water till October. The surveyor will inspect both St Mag and St Michael, and we await date when restrictions ease. RR is preparing boats. RR will also book the dry dock for October for both boats.</li> <li>• BMLs – RR chasing those needing ML5s. We will need to arrange more BMLs. It is noted that Raymond Lamb does not intend to renew his BML.</li> <li>• Victoria’s screen – Perspex screen now in MGC.</li> <li>• Chalet mods – agreed that the location is suitable for “basin bouncers”, will need a screen to be provided.</li> <li>• Android phones, now procured. DS to transfer SIM cards.</li> <li>• Liaison with Kayakers re parking etc. MS volunteered to be contact.</li> </ul>	RR  AM  DS  DS MS
5.2	<b>New Booking system</b> Good progress, now received second invoice. On schedule for completion end of May. DS to submit interim report to Museums Scotland in 4 days time.	DS





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	<ul style="list-style-type: none"> <li>• Inventory of the old laptops was done some time ago, DSR try to find it and ask MV to see if they can be upgraded.</li> <li>• MV progressing university project. May be relevant to us. DSR to forward on info.</li> <li>• We need to assess security for high value items such as 3 ipads, 2 printers, 3 card readers. To be assessed once we are out of lockdown.</li> </ul>	
<b>12.0</b>	<b>Scottish Canals</b>	
<b>13.0</b>	<b>External Relations</b> Scottish wfA – no meeting recently. Will be one tomorrow. Nothing major anticipated. Breach work nearly finished.	
<b>14.0</b>	<b>Member Engagement</b> Zoom talks <ul style="list-style-type: none"> <li>• Chris O’connell, heritage officer of SC has offered to do a talk on 30th March, DS has confirmed with CO. DS to request an image for publicity.</li> </ul> Basin Banter <ul style="list-style-type: none"> <li>• One issued recently.</li> </ul>	DS
<b>15.0</b>	<b>Visitations / Meetings.</b> None	
<b>16.0</b>	<b>Marketing</b> <ul style="list-style-type: none"> <li>• Audio guide : application for funding to be submitted by the end of the week. SHR showed his presentation on this which was very well received.</li> <li>• Distribution of remaining copies of annual report. No further action required.</li> </ul>	SHR
<b>17.0</b>	<b>Booking Secretaries Report</b> Early booking of a charter has now been received.	
<b>18.0</b>	<b>H&amp;S Group Report</b> Certification of life belts in progress.	
<b>19.0</b>	<b>Matters (Not addressed by Above)</b>	
<b>20.0</b>	<b>Correspondence Received</b>	
<b>21.0</b>	<b>Any other Business</b>	
<b>22.0</b>	<b>Date of next meeting</b> 13 <sup>th</sup> April @ 7:30 (second Tuesday of the month)	