



**Minutes of LUCS Management Committee Meeting held by Zoom
on Tuesday 9th February 2021
(Revision 02 Dated 21st March 2021)**

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	Present: Mike Smith (vice-chair), David Shirres, (Treasurer), Douglas Robertson,(Secretary), Ronnie Reis, Lynne Nelson, Andy Eaglesfield, Stuart Rennie (associate member) and Allister Mackie (associate member).	Noted
1.0	Chairman's Introduction: Mike Smith opened the meeting and welcomed the attendees.	Noted
	Apologies: None	Noted
2.0	Adoption of Minutes from previous Meeting 12.01.21 – approved (MS proposed, AM seconded)	Noted
3.0	Matters Arising :	
3.1	New Lawyer MS / DSR now written to Andrew Boyd and Ian Fraser (new lawyer) AE to action honorary memberships, and complementary boat trips to take place, when possible.	AE MS/DSR
3.2	“Elf donations” Circa £400 available therefore £200 to each charity. SHR to write to charities.	SHR
3.3	Distribution of remaining copies of annual report : c/f	SHR
3.4	Unfilled committee roles : <ul style="list-style-type: none"> • Booking secretary – spec and potential candidates c/f (MS will approach potential candidates). It is noted that we are also looking for testers for the new booking system. • Museum rota – confirm with Chris Gunstone. DS spoke to Chris who is happy with this. CG to be invited to Covid Group. • Suggest we check against last years committee roles ppt, for any committee gaps - No further action needed at this point 	MS
4.0	Treasurers Report No changes apart from £15k for grant now received. No Blue2 initial invoice yet. Report will be available at next meeting.	noted
5.0	Group Reports	
5.1	COVID Management Group Safety guideline reminder issued by AE. No feedback received. Feedback from SWfA meeting – SHR : <ul style="list-style-type: none"> • Circulated dates, 28th May for opening of lowland canals. • No weedcutting till after 28th May on canal. (note that this would not stop us opening earlier). • Paper being issued on using alternative fuels. 	



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	<ul style="list-style-type: none"> Ronnie Rusack – proposals to name boat after RR, also Ronnie Rusack bridge at Ratho and a volunteer award. <p>MCA and extensions of boat certificates / ml5 / bml – DS :</p> <ul style="list-style-type: none"> DS discussed with Andrew Dewar (SC), and has confirmed by email, what is required for boat inspections (including heel test). Audit is due, RR / DS doing self- assessment checks. Medicals, (only have circa 4 valid BMLs at the moment), MCA have a list of approved medical practitioners (including one we have used at Davidson Mains <p>Victoria and Chalet Covid Adaptation – AM</p> <ul style="list-style-type: none"> Screen in Victoria : DS has a design, approved, and is covered by grant. Should also get android smartphones for boats, approved. (Also get headset - for future action). Chalet : gatekeeper will need desk, for terminal, screen etc. Will need to try out the space to see how it works. DS to progress. <p>Marches announcement</p> <ul style="list-style-type: none"> No implications other than to note that this suggests we need a 2-month lead time for Fun Day arrangements. <p>Marine & Outdoor Tourism Restart Fund</p> <ul style="list-style-type: none"> Information had been circulated by AM & SHR before the meeting regarding the above fund, together with various suggested topics on which to base an application, including updating the canal map on the basin quayside. There was no proposal to progress an application for this fund. <p>Museum Galleries Scotland (Round 2)</p> <ul style="list-style-type: none"> SHR had previously circulated a paper proposing the concept of multilingual Audio Guide information for both the Museum & Cruises. It was agreed that AE & SHR progress this concept through the required "Expression of Interest" as the first stage of investigating whether funds would be available. <p>Communication to members on re-opening :</p> <ul style="list-style-type: none"> Will be a Zoom talk. Covid sub-group is enabled to decide dates / logistics etc (committee to review, prior to any Zoom meeting with membership). Early April is not realistic date for reopening but need to have proposal in place. Guess is that we need 6 weeks lead time for rosters / comms etc. Chris Gunstone to be invited to next meeting which will be on the 16th Feb. 	<p>AM</p> <p>DS</p> <p>DS</p> <p>AE/SHR</p>
5.2	Strategic Development Group Booking system	



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17.0	H&S Group Report	
18.0	Matters (Not addressed by Above)	
19.0	Correspondence Received	
20.0	Any other Business	
21.0	Date of next meeting 9 th March @ 7:30 (second Tuesday of the month)	