

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	Present: Mike Smith (vice-chair), David Shirres, (Treasurer), Douglas Robertson, (Secretary), Ronnie Reis, Lynne Nelson, Andy Eaglesfield, Stuart Rennie (associate member) and Allister Mackie (associate member).	Noted
1.0	Chairman's Introduction: Mike Smith opened the meeting and welcomed the attendees.	Noted
	Apologies: None	Noted
2.0	Adoption of Minutes from previous Meeting 12.01.21 – approved (MS proposed, AM seconded)	Noted
3.0	Matters Arising:	
3.1	New Lawyer MS / DSR now written to Andrew Boyd and Ian Fraser (new lawyer) AE to action honorary memberships, and complementary boat trips to take place, when possible.	AE MS/DSR
3.2	"Elf donations" Circa £400 available therefore £200 to each charity. SHR to write to charities.	SHR
3.3	Distribution of remaining copies of annual report : c/f	SHR
3.4	 Unfilled committee roles: Booking secretary – spec and potential candidates c/f (MS will approach potential candidates). It is noted that we are also looking for testers for the new booking system. Museum rota – confirm with Chris Gunstone. DS spoke to Chris who is happy with this. CG to be invited to Covid Group. Suggest we check against last years committee roles ppt, for any committee gaps - No further action needed at this point 	MS
4.0	Treasurers Report No changes apart from £15k for grant now received. No Blue2 initial invoice yet. Report will be available at next meeting.	noted
5.0	Group Reports	
5.1	 COVID Management Group Safety guideline reminder issued by AE. No feedback received. Feedback from SWfA meeting – SHR: Circulated dates, 28th May for opening of lowland canals. No weedcutting till after 28th May on canal. (note that this would not stop us opening earlier). Paper being issued on using alternative fuels. 	

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	 Ronnie Rusack – proposals to name boat after RR, also Ronnie Rusack bridge at Ratho and a volunteer award. 	
	 MCA and extensions of boat certificates / ml5 / bml – DS: DS discussed with Andrew Dewar (SC), and has confirmed by email, what is required for boat inspections (including heel test). Audit is due, RR / DS doing self- assessment checks. Medicals, (only have circa 4 valid BMLs at the moment), MCA have a list of approved medical practitioners (including one we have used at Davidson Mains 	
	 Victoria and Chalet Covid Adaptation – AM Screen in Victoria : DS has a design, approved, and is covered by grant. 	AM
	Should also get android smartphones for boats, approved. (Also	DS
	get headset - for future action). • Chalet: gatekeeper will need desk, for terminal, screen etc. Will need to try out the space to see how it works. DS to progress.	DS
	Marches announcement No implications other than to note that this suggests we need a 2-month lead time for Fun Day arrangements.	
	 Marine & Outdoor Tourism Restart Fund Information had been circulated by AM & SHR before the meeting regarding the above fund, together with various suggested topics on which to base an application, including updating the canal map on the basin quayside. There was no proposal to progress an application for this fund. 	
	Museum Galleries Scotland (Round 2)	
	SHR had previously circulated a paper proposing the concept of multilingual Audio Guide information for both the Museum & Cruises. It was agreed that AE & SHR progress this concept through the required "Expression of Interest" as the first stage of investigating whether funds would be available.	AE/SHR
	Communication to members on re-opening: • Will be a Zoom talk. Covid sub-group is enabled to decide dates / logistics etc (committee to review, prior to any Zoom meeting with membership). Early April is not realistic date for reopening but need to have proposal in place. Guess is that we need 6 weeks lead time for rosters / comms etc. Chris Gunstone to be invited to next meeting which will be on the 16th Feb.	
5.2	Strategic Development Group	
	Booking system	



	Blue 2 have given us their functional spec, it is of good quality	
	and structure. We are confident we have a good contractor on	
	board. Extension to grant timetable so can complete end June. Go	
	live date end May (tentative). Maybe testing quite early as	
(0	modules are delivered.	
6.0	Boat Management :	
6.1	Leamington (CPR)	
	St Mag (RR)	
6.2	St Mag electrics.	
	Starting was erratic, but now seems to be working. Main hills was grite full.	
6.3	Main bilge was quite full. St Michael	
6.4		
6.5	Victoria Floatria Dinabias	
	Electric Dinghies	
7.0	Fun Day Museum	
8.0	Premises	
	Yard lighting update AM:	
	GR completed part of it. Will finish asap but is weather dependent	
	etc.	
	AE to investigate options etc for power and water point installation	
9.0	• c/f	AE
7.0	Key code change: "hirers" keycode	
	Agreed does not need changed now we've "recovered" it.	
	New phone process and connection to tea room, only needs done before	
	we reopen.	
	AM to run cable to tearoom.	AM
10.0	IT Matters.	DSR
10.0	Nothing to report	
	Scottish Canals	DS
11.0	• Refurbished laptops – SC have a number of good spec 5 year old	
	laptops. DS to request 6	
12.0	External Relations	
	Member Engagement	
	Zoom talks	
	Potentially from SC environmental expert ? / Rivertrust ?	
	SHR (no response to his "asks"). SHR noted that there are	
12.0	speakers who will do talks, though may not be on a canal related	
13.0	topic, that we could ask.	
	Chris O'connell, heritage officer of SC has offered to do a talk Chris O'connell, PS to confirm to CO.	DS
	on16th March, DS to confirm to CO.	DS
	Basin Banter	
	 Noted how good this is and how much it is appreciated. 	
14.0	Visitations / Meetings.	
15.0	Marketing	
	Booking Secretaries Report	



17.0	H&S Group Report
18.0	Matters (Not addressed by Above)
19.0	Correspondence Received
20.0	Any other Business
	Date of next meeting
21.0	9 th March @ 7:30
	(second Tuesday of the month)