



## LUCS Management Committee

Minutes – Monday 11<sup>th</sup> June 2012

**Present:** Bob Wigley (Chairman), Duncan McIntyre, Barbara McKenzie, Stephen Nixon, Douglas Robertson (Treasurer), Elspeth Ross (Secretary), David Shirres, Catherine Smith, Mike Smith.

### 1. Chairman's Introduction

- Festival of Transport. Congratulations to Colin G for organising the event. Colin, in turn, thanked all volunteers for their help. Presentation this Thursday and the plaque, presented to us by Tom Kerr, will be displayed in a case to the left of the Chairman's board.

**Action 1 – CG to be asked to make display case**

**Action 2 - RCW to send letter of thanks for use of fire engine**

- Queen's Award for Voluntary Service. Celebration at Chairman's evening on Saturday 13<sup>th</sup> October. Award has been a massive source of publicity for LUCS.

### Meetings Attended:

- Lowland Canals Volunteer Group meeting of 220512 (EASL). Under discussion to sow wild seeds and plant native species bulbs on verges. LUCS may become involved.

### Meetings Diary: None

### 2. Apologies: John Aitken, Alan Melling.

### 3. Adoption of Minutes of meeting of 10<sup>th</sup> May 2012

Proposed MS, Seconded BMcK, with amendment: Page 1, item 1, should read – 'Richard Millar ..... approved **of** the work.'

### 4. DAM's

- 090612 – Britain in Bloom judging. We have been asked to provide St Magdalene to transport judges to Preston Road. Concern expressed that DAM was finalised within 2 days and not the required 7. This meant that some committee members were unable to express an opinion.

**Action 1 – Agreed JA will drive**

**Action 2 – DAM's must be given 7 days for all to contribute. If less than 7 days till next meeting, discuss at meeting**

### 5. Actions from previous Minutes, Reports and Issues for following month

#### Museum & Website (ER)

- Installation of spotlight for 2-man saw. **Action – C/F**
- Canal-side plants. A somewhat interesting, and recently photographed, plant was recently cut down by Scottish Canals contractors.
- Website. DS has requested that, on Members page calendars, Boat bookings should show names of drivers rather than the current 'busy'.

#### Workshop & Health & Safety (AM)

- Clock above workshop. Broken again. **Action – AM**
- Inside door of MGC. To be converted to fire escape door. **Action – DmcI**

#### Marketing (JA)

- JA has requested passenger numbers to date for comparison with last year. Discussed at previous meeting, perhaps Moffat Centre returns should be completed in future by JA. **Action – JA & DR liaise**

#### Tearoom (CS)

- Still very quiet.
- Ongoing problem with invoices from Oliphants. **Action – Only pay from invoices**

#### Premises (DMcI)



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- Sensor lights. These have now been installed by AM in entrance to tearoom.
- CCTV upgrade. **Action – Because of high cost, no action at present**

### Boats and driver training (MJS)

- Leamington. Gearbox damaged beyond repair.  
**Action 1 – New gearbox, ordered at cost of £668, will be installed asap**  
**Action 2 – MJS to notify Scottish Canals**  
**Action 3 – Notify Saturday hirer that boat may not be available**
- St Magdalene. Alternator shaft sheared meaning urn is currently out of use.  
**Action – MJS**
- New boat. MJS recently spoke with boat builder Galgail, and has decided that the original design may not fulfil our needs. A R Way of Lochgilphead is another option. DR expressed concern about LUCS finances and purchase of boat.  
**Action 1 – Discuss affordability of new boat at July meeting**  
**Action 2 – Hold meeting in August to specifically discuss new boat issue. Agenda items for meeting to ER**

### Treasurer & IT (DR)

- Savings a/c £58668.79, Current a/c £20707.
- First Aid training. Agreed that Ronnie Rusack will not be charged in the future.  
**Action 1 – DR contact JC for details of previous charges and provide guidance for future**  
**Action 2 – Charge commercial organisations the market rate**
- Funding for work on Alex Inglis. **Action – DR C/F contact Scottish Canals**
- Festival of Transport. Good revenue for tearoom. Final costings – International Rescue - £50, Army Cadets - £50, Andy D (gazebo's) - £50, Traction engine - £50, Reed Band - £50, Folk group - £50, Sangschule - £40, Public Liability - £63.
- Networking. **Action – C/F AM**

### Bookings and Education (DAJS)

- Suggestion from JA that we should provide a discount for block bookings of rooms.  
**Action – Discount agreed for 4 bookings minimum**
- Leamington hire by members. Suggestion that this be extended to Victoria hire for drivers only. Must be member for a minimum of 6 months.  
**Actions – Agreed and provide details on website**
- Leamington hires. Recent hirer returned at 11pm instead of 10pm.
- **Action – Hirers must be made aware that conditions apply to hire. Any hirer with poor history will be reminded of conditions when re-hiring**
- DAJS is currently producing a system spec. for bookings.
- Still looking for driver co-ordinator.

## 6. Correspondence received

- Acknowledgement by Scottish Canals of communication from RCW re problem anglers previously reported.

## 7. AOB

- Deacons night organised
- Edinburgh Canal Festival. **Action – MJS will co-ordinate LUCS volunteers**

## 8. Date of next meetings: Tuesday 17th July 2012 at 7.20 pm