

Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 11 September 2017

Revision 01 : Dated 07 October 2017

Item	Business Matters	Action
1.	<p>Present: Allan Melling, (Chairman), Johnny Green (Vice Chairman) David Shirres, (Treasurer), Norman Foulner,(Secretary), Lynne Nelson, Stuart Rennie, June Green, Gordon Hewit</p>	Noted
2.	<p>Chairman's Introduction: The Chairman opened the meeting and welcomed the attendees and gave a special thanks to Lynne for drafting the previous meeting notes.</p>	Noted
3.	<p>Apologies: There were no apologies.</p>	Noted
4.	<p>Adoption of Minutes from previous Meeting held on 14 August 2017 1. Minutes proposed by Stuart Rennie, and seconded by Johnny Green</p>	Noted
5.	<p>Premises 1. Noted that prices for a replacement oil fired boiler are excessive. The matter will be further considered. 2. Noted that advice regarding the 'recipe' for appropriate lime mortar to be used on 'historic' stone walls is ongoing and a practical demonstration will be arranged. 3. It was agreed that all other matters are covered elsewhere in the meeting notes.</p>	<p>AM AM Agreed</p>
6.	<p>Update on St Magdalene Replacement: 1. Reported that boat name considerations are ongoing and suggestions will be presented soon. 2. Reported that Scottish Canals have agreed to a mooring location for the new boat. This is proposed as 'doubling-up' with St Magdalene. We are advised by Scottish Canals that there should be no 'obstruction' and that licence costs may be increased</p>	<p>SR/JG/Lynne Noted/DS</p>
7.	<p>Convenors' Reports: It was agreed that all matters are covered elsewhere in the meeting notes.</p>	Noted

<p>8.</p>	<p>Boats</p> <ol style="list-style-type: none"> 1. MCA inspection is proposed for November 2017. 2. Agreed that Lochrin has been handed over and LUCS will not be providing any ongoing maintenance/service. 3. Consideration of Victoria refurb is pending 	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>9.</p>	<p>Tea Room:</p> <ol style="list-style-type: none"> 1. Noted that visitor numbers have increased. 2. Noted that the alarm system is pending 	<p>Noted</p> <p>Noted</p>
<p>10.</p>	<p>Fun Day: 2018</p> <ol style="list-style-type: none"> 1. Date is proposed as 19 August 2018 2. Skips are on order 3. Alternatives to Cadets will be sought 4. Road closures are in place 5. Wider consultation regarding event format is required 6. Boat race needs reconsidered (due to its success) 	<p>Noted</p> <p>Noted</p> <p>Lynne</p> <p>Noted</p> <p>Lynne</p> <p>Lynne</p>
<p>11.</p>	<p>Bookings :</p> <ol style="list-style-type: none"> 1. Agreed to proceed with pre-payment system 2. Noted that Dispatchers for Lochrin need a training session to ensues a consistent 'message'. 3. Hirers for Lochrin to be advised of 'training time' required prior to accepting the boat. 	<p>DS/AM/ G Scott/ J Aitken GH</p> <p>G Scott</p>
<p>12.</p>	<p>Treasurer:</p> <ol style="list-style-type: none"> 1. For report details see the Treasurer's email dated 09 September 2017. 2. Agreed that a cash flow forecast will be issued 3. All committee members responsible for expenditure to provide the Treasurer with estimated spend. 	<p>Noted</p> <p>DS ALL responsible</p>
<p>13.</p>	<p>Correspondence</p> <ol style="list-style-type: none"> 1. Scottish Power negotiations are ongoing 2. Visit Scotland have indicated that 4 star rating is unlikely. Agreed that we should take advice on our shortcomings. 	<p>AM</p> <p>SR</p>

14.	<p>Any Other Competent Business:</p> <ol style="list-style-type: none"> 1. Agreed that appendices to the minutes will be filed in the 'cloud' and be available to all. Noted that a clear file structure will be required to achieve this. 2. Noted that OS maps on the boats are up-to-date. 3. Noted that Membership Secretary replacement is ongoing. 4. Agreed that sale of St Magdalene is an option. 5. Agreed that Victoria requires refurb. 6. Agreed that a 'special' meeting to discuss the future of St Magdalene will be held in November 2017 to seek Society opinions. An agenda will be prepared and issued for this meeting 7. Agreed that a 'Santa Convenor' is not required. Chairman will oversee arrangements. 8. AGM will be arranged as previous years. Alan Hayes has agreed to edit the documents 	<p>JG</p> <p>Noted AM</p> <p>DS/JG JG JG</p> <p>AM</p> <p>SR/Alan Hayes/NF</p>																
15.	<p>Next Meeting Agreed that the next regular meeting is to be on 09 October 2017 at 19.30 hrs (7.30 pm)</p>	Noted																
16.	<p>Future Meetings Proposed dates for future meetings in 2017 are as follows:- 13 November 2017 AGM 7 December 2017</p>	Noted																
17.	<p>Distribution</p> <table border="0"> <tr> <td>Allan Melling</td> <td>By email</td> </tr> <tr> <td>David Shirres,</td> <td>By email</td> </tr> <tr> <td>Johnny Green,</td> <td>By email</td> </tr> <tr> <td>Norman Foulner</td> <td>By email</td> </tr> <tr> <td>Lynne Nelson,</td> <td>By email</td> </tr> <tr> <td>Stuart Rennie</td> <td>By email</td> </tr> <tr> <td>June Green</td> <td>By email</td> </tr> <tr> <td>Gordon Hewit</td> <td>By email</td> </tr> </table>	Allan Melling	By email	David Shirres,	By email	Johnny Green,	By email	Norman Foulner	By email	Lynne Nelson,	By email	Stuart Rennie	By email	June Green	By email	Gordon Hewit	By email	
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