

## **Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 13 July 2015**

**Present:** Duncan McIntyre (Chairman), Douglas Robertson, Treasurer, Allan Melling Vice Chairman, Pat McIntyre (Secretary), Barbara Mckenzie, Ronnie Reis, and David Shirres

**1. Chairman's Introduction** – The Chairman opened the meeting and welcomed everyone along.

**2. Apologies** – There was an apology from Lynne Nelson.

**3. Adoption of Minutes from previous Meeting** – Minutes proposed by Allan Melling and seconded by Barbara Mckenzie.

**4. Correspondence received:** No correspondence received.

**5. External Meetings:** There were no external meetings.

**6. Committee Reporting Structure Update/Membership Database** The membership database has to be rationalised. Duncan has sent out a letter to all members appealing for volunteers. David to send out an e bulletin. David to obtain the password for [info@lucs](mailto:info@lucs) from John Aitken to cover holidays, etc.

**ACTION DM, DS**

**7. Website/Webcam:** Stuart Rennie, a new member, has suggested that we have a media section on the website. There was a concern that this would overload the system. Allan to discuss this with Stuart. Allan has done some investigation into a new webcam. We pay ASD an internet rental which will cost an extra £300 per annum amounting in total to £600. New camera would cost £1400. Duncan to speak to Mike Vickers re funding for £2,000. Allan to contact John Aitken to say we will take this over subject to raising funds. This is to be looked at in November.

**ACTION DM, AM**

### **8. Conveners' Reports**

#### **Premises: (AM)**

The shore power box is almost complete with a cover to be put over the outlet socket. Allan to speak to Alister Mackie re new cupboards for MGC. New PIRs being installed in MGC toilets.

**ACTION AM**

#### **Marketing (DM)**

Duncan has contacted Bo'ness and Kinneill Railway with a view to organising a joint ticket with boat and train trip. They are coming back to us on this. It was suggested that we give free boat trips next week during the weekday opening. This was agreed by the committee. Douglas suggested we display the maps of the Union and Forth and Clyde canals in the tea room and sell them from there. This was agreed.

**ACTION DM**

### **Tea Room:**

Barbara spoke of difficulties getting volunteers for the tea room. It was hoped that the letter to members would help in recruiting extra help.

### **Boats (RR)**

A new canopy is needed for Slateford before Fun Day. We have had an estimate of £350 plus vat. This was approved and will be ready before Fun Day. Slateford is to be pressure washed this week and framework painted. A fault in Leamington's blinds has been repaired. The bilge pump on St Magdalene has been replaced and the front window has been replaced. Victoria's chimney needs to be resealed. Paint work on all boats needs tidied up. Leamington and St Magdalene have been booked into dry dock at Ratho for the weeks of 9<sup>th</sup> and 16<sup>th</sup> October. The committee approved the scrapping of JB and the trailer to be given to Mr Hay who has stored the boat for a number of years. Duncan to draw up a formal document re this handover. Colin G to be cleaned and the motor reinstated. The committee approved this. Before the motor is sent off for repair, branches need to be cut down near Preston Road bridge. This work to be done on Saturday. The bench and vice in the yard are to be removed with the bench being cut up. **ACTION RR, DM**

### **Bookings (DS)**

David distributed the latest figures for bookings on boats and spoke about the use of credit cards for bookings using a gateway service. After discussion it was agreed that a small group be set up to set this in motion. David asked if aqueduct trips at the weekend could be booked in advance. It was felt that this was not feasible at the moment but could be looked at next year. David to re-send data protection information for consideration. **ACTION DS**

### **Treasurer (DSR)**

The following figures were given by Douglas.

The balance in the Bank of Scotland account is £51,727.29

Savings Account is £59,159.27

We have received £500 from Scottish Canals for St Magdalene's trip to the official opening of the Kelpies.

### **Fun Day: (LN)**

The roles for Fun Day were allocated. Mike Smith as Master of Ceremonies. Martine Cardboard boat race. Barbara Braithwaite to be asked to organise a Quiz for children during the day. Drivers were then allocated. Duncan to meet with Lynne to finalise roles. **ACTION DM**

### **10. Any Other Competent Business:**

David asked if communicating emails could be organised for social occasions informing volunteers. Duncan spoke about improving St Magdalene. He has contacted Northwich Boats They are sending some information.

**THE NEXT COMMITTEE MEETING WILL BE ON MONDAY 10 AUGUST 2015**