

Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 11 April 2016

Present: Duncan McIntyre (Chairman), Douglas Robertson (Treasurer), Allan Melling (Vice Chairman), Pat McIntyre (Secretary), Barbara Mckenzie, Johnny Green, Gordon Hewit

1. Chairman's Introduction – The Chairman opened the meeting and welcomed everyone along.

2. Apologies – There were apologies from Lynne Nelson who is on holiday.

3. Adoption of Minutes from previous Meeting – Minutes proposed by Gordon Hewit and seconded by Johnny Green.

4. Correspondence received: A letter has been received from Russell Thomson of Scottish Canals re work being done on the canal and the licence pricing structure.

5. External Meetings: Duncan attended a Leader group meeting at Oatridge College. LUCS has submitted a request for funding. A decision will be made at the end of June. We need to get another two quotes for a new boat. Gordon sending application to Mike Vickers for comment. **ACTION GH**

6. Committee Reporting Structure: Allan distributed copies of this to the committee. Duncan to ask Mike Smith if he would consider taking on external talks. **ACTION DM**

7. Governance: Signed forms were returned to Gordon.

8. St Magdalene Replacement: As Johnny Green was down south he visited Northwich Boat Company. Artie was on holiday so Johnny will go in again next week. He was shown various boats that they produce and was very impressed. Duncan will also try to get a waiver on the proposed annual inspection of St Magdalene. There is an LCVG meeting next week when this could be discussed.

9. Conveners' Reports

Premises: (AM)

Allan has been in touch with Scottish Canals re the wall at the top of the driveway which needs to be repointed. He is waiting for a reply. **ACTION AM**

Marketing (DM)

Mike Smith to be asked to contact producer of TV canal programme to ask if we can use this in our publicity material. Distribution of leaflets in Historic Scotland sites has been very successful and feedback so far this season has been good. **ACTION DM**

Tea Room:

The reconfiguration of the sink in the tea room has been completed. Three new volunteers have been added to the rota. Pat to produce a one page guide for new and existing volunteers. **ACTION PDM**

Boats (JG)

Victoria: Is running well at the moment.

Leamington: BSS certificate has been received.

St Magdalene: Work to be done on the prop shaft.

Colin G: Running well and has been used for clearing branches on the canal.

Slateford: Canopy has been ripped by Scottish Canal boat working on the canal. They will replace this. Frame to be sorted before going to Edinburgh. Ronnie Reis and Johnny taking engine to Lower Largo this week for servicing.

Lochrin: Duncan to ask LCVG next week to clarify the insurance cover re LUCS volunteers working on a personal basis (not LUCS) **ACTION JG, DM**

Bookings (AM)

The new automated system has been tested. Still some work to be done re refunds, etc on Paypal. Coaches have been booked for Wheel Trips.

Treasurer (DSR)

The following figures were given by Douglas.

The balance in the Bank of Scotland account is £54,732.19

Savings Account is £59,359.30

Douglas feels we should have a list of key dates for renewals of Certificates (boat safety, etc.) and insurance. Dates to be given to Pat for this to be produced.

ACTION DM

Fun Day: (LN)

Lynne is on holiday. Confirmation of Gala Queen's attendance on Lynne's return.

10. Any Other Competent Business:

Gordon to approach Chris Hunt re testing of lifebelts. The decision was made to purchase four new life belts. Douglas suggested we should apply for funding.

Gordon to look into this and if funding is not forthcoming, we should purchase them ourselves. . Scottish Canals should be asked for a contribution re belt for Leamington.

Gordon asked if a notice could be put on the workshop door saying 'NO

UNAUTHORISED ENTRY' and blackhanders' procedures should also be put on the back of the workshop door to be signed by existing and new blackhanders to show that they understand these.

NEXT MEETING WILL BE AT 7.30 PM ON MONDAY 9 MAY 2016