



Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 9th September 2019 (Revision 02 Dated 11th November 2019)

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	Present: Mike Smith (Vice Chair), David Shirres, (Treasurer), Douglas Robertson,(Secretary), Chris Hunt and Ronnie Reis..	Noted
1.0	Chairman's Introduction: Mike Smith opened the meeting and welcomed the attendees.	Noted
	Apologies: Apologies were received from Stuart Rennie, Lynne Nelson and Andy Eaglesfield.	Noted
2.0	Adoption of Minutes from previous Strategy Meeting Minutes from 8 th July 2019 proposed by David Shirres and seconded by Mike Smith.	Noted
3.0	Matters Arising None	
4.0	Treasurers Report Noted that as of 2 weeks ago we were approx. £4k better off over the month. Report will be distributed as a separate paper before the weekend.	DS
5.0	Group Reports Driver Training Group Small boat code – a driver can self-certify medically. Crew / drivers, update on website, now needs more comms.	<i>SHR / DSR</i>
6.0	Boat Management MS preparing list of Victoria winter tasks RR to buy paint, brushes etc for dry dock work – approved. RR (with EASL) to approach Seagull Trust for options for in / out of water inspections. St Mag. Stern gland – RR repacked – looks like this has resolved the issue. St Michael Has had fire alarm zone messages. A special key is needed to reset the front door latch to resolve. This is now on with the keys. Needs some sort of communication DSR to discuss with AM. Handling / Vibration – MS met with Univ. of Strathclyde, and they could model the hull at a cost. We will observe	MS RR RR DSR



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	<p>the new SORTED boat being launched and compare swim designs. MS to explore dry dock options at the wheel (floating dry dock on Union Canal). Needs an MCA visit – DS to organize (may be able to have one visit for both in water inspections).</p> <p>DS gave update on request for exemption from regulations, after initial response has asked to be reconsidered, has had no answer after 5 weeks, DS to chase after 6 weeks.</p>	<p>MS MS DS DS</p>
7.0	<p>Fun Day Was onerous for the organizers. Needs more volunteers. Needs further discussion on how to organize. There are lots of regulations to manage. Suggest in future managed by a small sub group. Suggest also a separate lesson learned meeting takes place. Noted that there was good support from Scottish Canals (Catherine Topley, supplying skip etc)</p>	SHR
8.0	<p>Museum No report</p>	
9.0	<p>Premises Waste disposal, no responses to our various emails asking for councilors support etc. SHR has spoken to Biffa bins. c/f</p>	SHR
10.0	<p>IT Matters. Everything seems to be operating as it should, except for the new CCTV system, which has never given the quality of images that one would expect. One camera is currently not working.</p> <p>Two IT projects are in hand: Secure (SSL) website</p> <ul style="list-style-type: none"> Updated Booking System 	DSR
13.0	<p>Member Engagement 29 new members this year including the SORTED volunteers.</p>	
14.0	<p>Visitations / Meetings Lowland Canal User Group 3rd Oct 6-8pm Kirkintilloch Town Hall. Need to know who would like to go MS to meet with "Shine" boats, will ask JA about facilities</p>	SHR



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	available for conf call or video call We are now members of the electric boat assoc.	MS
15.0	Marketing Pumpkin Farm cruises, need for drivers for the rota Request for photos for Towpath Talk, MS to follow up Need further info on privacy / pictures.	DS MS DSR
16.0	Booking Secretary Sub group met to discuss new system. Spec for changes being produced. Main requirement is to embed paypal functionality in the new system to prevent uncompleted transactions. Likely to be rewritten for the season after next at a "serious" cost.	
	Any other Business <ul style="list-style-type: none"> • Review and discuss strategy meeting items at next meeting • Need more speakers for next fun day • RR to check with Martine no need for BBQ for Folk Festival cruise 	SHR MS RR
	Date of next meeting Monday 14 th October – general committee meeting.	