



Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 10th June 2019 (Revision 01 Dated 13 June 2019)

Agenda Ref.	Business Matters	Action
1.	Present: Stuart Rennie, (Chairman), David Shirres, (Treasurer), Douglas Robertson,(Secretary), Lynne Nelson, Chris Hunt, Mike Smith and Ronnie Reis	Noted
	Chairman's Introduction: The Chairman opened the meeting and welcomed the attendees.	Noted
	Apologies: Apologies were received from Andy Eaglesfield.	Noted
	Papers <ul style="list-style-type: none"> • LUCS IT Report – June 2019. John Aitken • Committee meeting Treasurer's statement 	
2.	Adoption of Minutes Minutes from 19 th April 2019 proposed by David Shirres and seconded by Chris Hunt. Note : no meeting took place in May.	Noted
3.	Matters Arising <ul style="list-style-type: none"> a) Special Cruises 18 bookings for Father's Day Cruise b) Perambulation – tearoom now arranged c) Deacons Night – DSR to arrange for catering from Tesco, BBQ has been cleaned, rolls and burgers to be collected d) L'gow Academy volunteer forum – SHR to attend 	DSR/ LN / SHR / RR SHR
4.	Treasurers Report <ul style="list-style-type: none"> • Report presented. Noted that numbers are generally “down”, probably due to poor weather limiting visitors. Signage is to be raised with town committee – LLBTMG (LN/MS) • There is a process difficulty with museum reconciliation – SHR volunteered to review the balance form. • Little income so far for battery boats / SHR to request a volunteer to manage 	LN / MS SHR SHR
5.	Group Report NB reports submitted to the committee meeting are not included as part of the minutes, but are available on request. 1 Driver Training Group Noted we have 2 volunteers training for BML	



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6.	<p>Boat Management</p> <p>1 Victoria – weedhatch fixed / gunnels varnished. 2 Leamington – new starter motor installed. 3 St Magdalene – Stern gland fixed. Roof painted. Noted that we will need to use the portable alternator. (only option due to being unable to replace fixed alternator). MS to arrange for Mid term self assessment RR to arrange dry dock for October(1 week). Loadline is to be made legible. 4 St Michael – Table edging to be repaired. Second temp certificate expires at end of month. DS to action</p>	MS RR RR DS
7.	<p>Fun Day – Agreed we would use St Mag as only “big” boat. Skip to be requested from SC.</p>	CH
10.	<p>IT Matters Report : A new HD resolution projector has been installed in the MGC. Thanks to the Black Hand Gang to mounting it. Cost was £210. John Aitken has made an old iPad 2 available for LUCS use and it will be kept in the Tearoom. A session on the use of Office 365 has been arranged CCTV – default PC settings to be reviewed.</p>	DR
13.	<p>Member Engagement 30 reminders sent out. We have 8 new members this year. SHR / DS to look at possible new payment methods DR to look at changing webform (to incorporate bank details for direct payments).</p>	SHR / DS DR
16.	<p>Booking Secretary Discussion round bus company support for wheel trips, have we changed companies ? This may be the case as we now have different practices for payment and pick up. SHR to discuss with bus company. The committee acknowledges the booking secretary’s ongoing considerable efforts in sorting out problem bookings.</p>	SHR
20	<p>Any other Business Lowport Centre is losing its residential faculty. LUCS to look at how it could input to the consultation given the possible impact on School bookings.</p>	SHR
21.	<p>Date of next meeting Monday 8th July – general meeting.</p>	