

Minutes of LUCS Management Committee Meeting held in the Tea Room at the Canal basin on Monday 11 July 2016

Present: Duncan McIntyre, (Chairman), Douglas Robertson (Treasurer). Pat McIntyre (Secretary), Barbara Mckenzie, Lynne Nelson, Johnny Green and Gordon Hewit

1. Chairman's Introduction – The Chairman opened the meeting and welcomed everyone along.

2. Apologies – There were apologies from Allan Melling

3. Adoption of Minutes from previous Meeting – Minutes proposed by Gordon Hewit and seconded by Lynne Nelson.

4. Correspondence received: No correspondence received.

5. External Meetings: At the next meeting of the LCVG Duncan will raise the issue of boards on St Magdalene. Letter to be written to Richard Miller re weeds and problems regarding Wheel trips. **ACTION DM**

6. St Magdalene Replacement: Johnny said that we must now have St. Magdalene out of the water and inspected every year. She has been booked into the dry dock on 7th October. He has tried to contact David Langlands and has sent paperwork but he has not come back to him. Duncan has tried to phone Douglas Temple but so far he has not replied. He will try again. **ACTION DM and JG**

9. Conveners' Reports

Premises: (AM)

Although Allan was not at the meeting he sent a report. MGC Boiler needs repair, Andy, the heating engineer is ordering parts. The MGC hot plate has been replaced due to old age and condition, with an induction plate heater.

It is proposed to use 'Lynne's money' to purchase an 'instant water heater' for tea room hot drinks This will remove the need for an urn and be more economical. Allister and Allan are looking for best option and value.

IT: Webcam failed in May and had to be returned for repair. Initially warranty was refused as damage was caused by water ingress into camera and cost of £575 plus VAT was quoted. I argued our case and was successful in getting the repair done under warranty thus saving the cost. Only cost to LUCS will be £51 for a new waterproof cable connector. The camera is expected back this week ready for refitting.

The 3 laptop computers were received from Scottish canals. They are HP Probook models. They are loaded with Windows 7 and Office 2013. I have begun checking them over and propose to leave them running this operating system. **ACTION AM**

Marketing (DM)

Distribution of leaflets in Historic Scotland sites has been very successful and feedback so far this season has been good. During the school holiday week day opening children will go free on town boat trips.

Tea Room:

On Perambulation night, 8th June the tea room was open for refreshments and was again a great success. People appreciated the refreshment break. Duncan to ask David Shirres for photographs to put in the tearoom. As St Magdalene now leaves at 2 pm. We have a lot of people arriving before official tearoom opening. It was decided

to change tearoom opening times to 1 to 4.30 with last orders at 4.15. Pat to ask Anne Mackie to email all tearoom volunteers. **ACTION DM, PDM**

Boats (JG)

St Magdalene: A new coupling has been obtained for the generator. Johnny to look into obtaining a new diesel generator.

Victoria: Needs repainted.

Leamington: New transmission to be fitted tomorrow or Wednesday.

Colin G: Running well – Scottish Canals coming a week on Wednesday.

Slateford: Constantly being patched up. Front end to be renewed in the winter.

Lochrin: Slow progress being made. It should be under its own power shortly.

Duncan to speak to Carol Bell.

ACTION JG,DM

Bookings (AM)

Bookings: May and June wheel trip Sundays were very successful and brought in £1054 and £1254 respectively. Bookings to the end of June have brought in £7896. Full breakdown at the next meeting. July Wheel trips out and back have now only 3 places free. Leamington hires up too. From 5/7 to 17/7 hires have been cancelled due to a gearbox failure **ACTION AM**

Treasurer (DSR)

The following figures were given by Douglas.

The balance in the Bank of Scotland account is £60,812.31

Savings Account is £59,448.38

Douglas has sent out list of dates for insurance renewals. This will be an agenda item each month. It was agreed that all renewal dates (boats' licences etc.) should be included in this. Gordon to obtain these. **ACTION GH**

Fun Day: (LN)

Arrangements going well. Skip and bins to arrive on the Thursday this year. Barbara Braithwaite, a founder and active member of LUCS to open the proceedings. Drivers were allocated for boats.

10. Any Other Competent Business:

We have submitted a proposal to Leader for new boat fund. Application to be in by 8th September for £70,000. There is a meeting next Monday to discuss this.

Gordon Hewit said we need to replace some lifebelts. It was also decided to put more on Leamington. Duncan to talk to Carol Bell, Scottish Waterways Trust, to ask if she can give us another four. **ACTION DM**